



STANTECH MOTORS LIMITED

WORKPLACE CLEANING POLICY STATEMENT

Stantech Motors is committed to maintaining a Clean, Safe and Hygienic Work Environment through strict cleaning protocols. To ensure maximum attention to cleaning, we have outsourced this responsibility to a professional cleaning company, allowing us to focus fully on our core business operations.

Some of the cleaning protocols in place include:

- Scheduled daily and periodic deep cleaning of all workspaces and common areas.
- Use of industry-approved cleaning agents and disinfectants that are safe and effective.
- Proper waste collection and disposal according to environmental and safety regulations.
- Regular inspection and supervision of cleaning activities by facility management.
- Training and certification of cleaning staff on hygiene standards and safety procedures.
- Documentation and record-keeping of all cleaning operations for transparency and compliance.

These measures ensure that our workplace remains clean, safe, and compliant with health and safety standards.

Rosemary Mwambura
The General Manager

Date: 07/02/2024

STM/QMR/WCP/01

ISSUE/REV: 02/00

This document contains information pertinent to STM. Unauthorized reproduction is strictly prohibited.

CONTROLLED COPY.